



RTO CODE 46253 CRICOS CODE: 04269E

**Course Withdrawal Form****MATIC INTERNATIONAL COLLEGE**

RTO CODE: 46253 CRICOS CODE: 04269E

Level 1, 620 Bourke Street, Melbourne CBD

VIC, 3000, Australia

[info@matic.vic.edu.au](mailto:info@matic.vic.edu.au)[www.matic.vic.edu.au](http://www.matic.vic.edu.au)**COURSE WITHDRAWAL FROM****PERSONAL DETAILS**

Student Name:		Student ID:	
DOB:		Home Phone:	
Email:		Contact No:	
Gender:		USI Number:	
Address:			

**COURSE WITHDRAWAL DETAILS**

Course(s) currently enrolled and want to withdraw: (If the student wants to withdraw from all the subsequent courses enrolled with the Institute, he/she should list the courses below.)

Current Course:

Subsequent Course:

Reason For Course Withdrawal: (Please Write in below box.)

**ONLY FOR INTERNATIONAL STUDENTS**

Please Tick the box given below:

I am applying for a request for release and I have attached a letter of offer from my new provider and any other supporting documents.

I understand that withdrawing from my enrolment will result in cancellation of my COE and this may affect my student visa. I am aware that the Secretary of Department of Education will be notified via PRISM

I understand that if I am not issued with a release, cancellation of COE cannot be treated as a release letter

Student Signature:

Date:

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**OFFICE USE ONLY**

<b>Data Received:</b>		<b>Received By:</b>	
<b>Request Approved:</b>		<b>Approved By:</b>	
<b>Date Processed:</b>		<b>Processed By:</b>	
<b>Date of Correspondence sent to Student:</b>		<b>Sent By:</b>	